

**REAL ESTATE BOARD/COMMISSION OF STRATA
CORPORATIONS**

**INVITATION FOR BID
FOR THE PROCUREMENT OF AUDITING SERVICES**

The Real Estate Board/Commission of Strata Corporations request Proposal from suitably qualified Auditing Firms in Jamaica for the procurement of:

- **RFP #50b-GOV-2017-03
Audit of the Real Estate Board's and
Commission of Strata Corporations' Accounts
for the 2017-2021 Financial Years**

Procurement will be conducted through the *Local Competitive Bidding* (LCB) Procurement Procedures stipulated in the Government of Jamaica Handbook of Public Sector Procurement Procedures.

Assessment

In the assessment of the submissions, consideration will be given to technical competence, qualification and experience on similar assignments. All information must be submitted in English. Further information may be obtained from the address below between **9:00 a.m. and 3:00 p.m. Monday to Friday.**

**Procurement/Facilities Officer
Real Estate Board/Commission of Strata Corporations
24 Trafalgar Road
Kingston 10
Tel: 926-9748/9; 960-9287; 920-2950
Cell: 391-9937 (D); 312-8971 (L); 317-9675 (CUG)
Fax: 926-0010
E-mail: jlowers@reb.gov.jm**

Eligibility Criteria

Consultants must possess the following to be eligible for consideration (pre-requisite):

1. Up-to-date Tax Compliance Certificate (TCC);
2. Registered Member of the Public Accountants;
3. Minimum of 10 years in the field of Government Auditing;
4. Submission of descriptions of similar assignments conducted coinciding with the required years, experience in similar field and the availability of appropriate staff.

Deadline for Collection of Bid Documents

Bidding Documents will be available at **NO** cost from **Monday, April 3, 2017** to **Friday, April 7, 2017** between **9:00 a.m. and 3:30 p.m.** and can be collected from the **Procurement/Facilities Officer.**

Deadline for Submission of Bids

- Envelops must be **sealed, clearly labeled** and **deposited** in the Tender Box at the Real Estate Board, 24 Trafalgar Road, Kingston 10 no later than **10:00 a.m. on Tuesday, April 18, 2017.** Public opening of the Technical Proposal follows at **10:15 a.m.** on the same day.